
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, July 16, 2025 – 5:00 PM

Meeting to start at 5:00pm as there is no closed session. Special meeting for Closed session items to begin at 3:00pm.

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:** No business.
3. **CLOSED SESSION:** No business.
4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
 - *Reconvene in open session at 5:00pm*
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Awards or presentations by the City Council*
5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a three-minute limit.
6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*
 - 6.A *Minutes of the City Council June 25, 2025 special meeting and July 2, 2025 special and regular meetings.*
 - 6.B *Vendor and Payroll Warrants*
7. **PUBLIC HEARINGS:** No business.
8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**
9. **NEW BUSINESS:**

- 9.A Consider Resolution No. 25-6453, authorizing Public Works Director to execute a change order for the Airport Taxiway B Reconstruction Project and authorize an additional contract increase of \$2,800.00 with Hat Creek Construction for the additional asphalt paving to complete project.
- 9.B Consider Resolution No. 25-6454, authorizing the Mayor to execute an Airport Hangar Space Lease Agreement, City Owned Hangar #9 with Sierra Medical Services Alliance
- 9.C Consider Resolution No. 25-6455, authorizing the City Manager to execute standard agreement with the California Highway Patrol's Cannabis Tax Fund Grant Program (CTFGP) and accepting \$119,994.31 in grant funding.
- 9.D Discussion regarding special events occurring within the City limits.
- 9.E Consider Resolution No. 25-6456, Pursuant to Public Contract Code Section 20168 authorizing emergency repairs to Memorial Park, Frank Ernaga Ball Field, and surrounding areas and authorizing an increase to the Memorial Park budget in the Community Services Fund for said emergency repairs

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:** No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12. **CONTINUING BUSINESS:**

13. **CITY MANAGER'S REPORTS:**

13.A Department Reports

14. **FUTURE COUNCIL ITEMS:**

14.A Future Council Items

15. **ADJOURNMENT:**

- **The next regular meeting of the Susanville City Council will be held on August 6, 2025 at 4:30PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for July 16, 2025 in the areas designated on July 11, 2025.